**EMAIL to:** **hazards@team.telstra.com**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  | (Please Tick One) |
| Facility Ops Use Only**CRQ:** |  | [ ]  | **SERVICE INTERRUPTION REQUEST** |
| **FTDB SEQ:** |  | [ ]  | **NETWORK HAZARD NOTIFICATION** |
|  |  |  |  |
| **CAD Activity ID:****Compulsory on submission****Example:COR\_POW\_000XXX** |  |  | Double click on check box to select hazard or PSI. |
| **For selection of the CAD ID please refer to the Telepower CAD document.** |  |  |

**From:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Requesting Officer:** |  |  | **Company:** |  |
| **Phone:** |  |  | **Fax:**  |  |
| **Officer On Site:** |  |  | **Site Contact Phone:** |  |
| **E-Mail Mailbox:** |  |  |  |  |
|  |

**Details:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Site Name:** |   | **Site Power ID:** |  |
| **Site Address:** |   | **State:** |  |
| **Equipment:** |  | **Address ID:** |  |
| **Start Date:** | DD/MM/YYYY | **Start Time:** | HH:MM AM/PM | **Site Priority:** |  |
| **End Date:** | DD/MM/YYYY | **End Time:** | HH:MM AM/PM |   |
| **Breaks to Service Anticipated:** |  |
| **Description Of Works:** |  |
|   |
|   |
|   |
|   |
|   |
|   |
| **Customer Impact (Exchange Isolations, Etc)** |   |
|   |
|   |
| **Other Requirements:** |   |
|   |
|   |

**Priority 1 sites (List available in 007338 C11-1) minimum 7 working days notice required for all hazard types.**

**All Priority sites - 15 working days for service interruption requests**

**Priority 2 - 5 sites 7 days for A class (iTAM Risk Level 4), 3 days for B class (iTAM Risk Level 3),**

**1 day for C class (iTAM Risk Level 1-2).**

For additional details/explanations go to Telepower & Environmental CAD, TAF0001-674279 (previously 015351a05)

**For Access to Data Centre Floor space – A separate ITAM access ticket will be required**

**Contact TELSTRA TIF on 1300 652 235 opt 4-2-2, 15min prior to commencement of work.**